



Port Washington-Saukville
SCHOOL DISTRICT

Talented & Gifted Program Family Guide

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PROCESS FOR IDENTIFICATION (CRITERIA)

UNIVERSAL SCREENING PROCESS

1. All students take the CogAT Universal Screener in 2nd grade (and 5th grade beginning the 2024-25 school year) unless a specific disability prevents them from being able to do so. Any student new to the district whose benchmark assessments are in the 98% or above and whose parents request can also receive the CogAT screener.
2. Students who score above the 95th percentile (age percentile rank OR grade percentile rank) will be discussed at Building Data Team meetings. Additional screening data for academics and socio-emotional skills will be reviewed alongside teacher observations. Students who score at the 94th or 95th percentile (age percentile rank OR grade percentile rank) will be put on the TAG “watch” list.
3. The Building Data Team will decide if the student should be put on watch or referred to a Solutions Team meeting, including the parent.
4. If the building data team decides a student should be referred for Parents will be contacted with the results of their child’s screening. They will be invited to attend the Solutions Team meeting to plan next steps for their child.
5. As part of the screening process, parents and teachers can request that their child/student complete a CogAT test at any other grade level if the student has not been screened in our district.

TAG REFERRAL PROCESS

1. Parents and teachers can refer students for programming who meet at least one of the following criteria: (no later than April 1st)
 - a. Scoring above the 95th percentile...
 - i. four out of six recent iReady Screener administrations **or**
 - ii. above the 95th percentile on at least one administration of the Forward Exam (when available): **or**
 - iii. above the 95th percentile on CogAT (age percentile rank OR grade percentile rank)

1. Students scoring at the 94th or 95th percentile (age percentile rank OR grade percentile rank) on the CogAT will be put on the TAG “watch” list.
 - b. Qualitative data (classroom performance, work samples) can be considered as part of the decision making process if it is believed that the quantitative data doesn’t accurately reflect perceived aptitude.
2. Or parents and teachers can refer students for screening, who are displaying advanced creativity, artistic, or leadership abilities.
 - a. Team could also consider DESSA scores above the 95th percentile.

TAG IDENTIFICATION PROCESS

1. The School Psychologist/School Counselor creates a multidisciplinary Solutions Team to review student data and determine if additional data needs to be collected.
 - a. Additional data could include:
 - i. Standardized, Norm-Referenced Intellectual Abilities Assessment
 - ii. Standardized, Norm-Referenced Academic Achievement Assessment
 - iii. Other academic assessments (e.g. reading level, curriculum summative assessments)
 - iv. Rating Scales to examine social, emotional, behavioral functioning (e.g. BASC-3)
 - v. Rating Scales to examine presence of characteristics of gifted individuals like leadership, artistic ability, or creativity (e.g. SIGS-2)
 - vi. Creation of a student portfolio including work samples
 - vii. Auditions
 - viii. Classroom observations
 - ix. Student, Parent, and Teacher interviews (see appendix for “Jot Down Form” examples)
 - x. Additional assessments to consider for literacy
 1. Learning progressions

2. QRI assessment
 3. Writing Rubric
 4. Work with an interventionist / Teaching and Learning Strategist to put together a list of assessments for further evidence in a student's portfolio.
 - b. Team members must include:
 - i. Parents
 - ii. A Team Lead (established by the team)
 - iii. General Education Teacher(s)
 1. A teacher representing the content area of gifted aptitude should be a part of the team
 - c. Team members may include:
 - i. Student
 - ii. Administrator
 - iii. Teaching and Learning Strategists
 - iv. School Psychologist
 - v. School Counselor
 - vi. Related Arts Teacher(s)
 - vii. Or any other staff members as needed.
2. If additional data needs to be collected
 - a. the team determines who will collect the data and sets another meeting date.
 - b. the team will have up to 60 calendar days (once consent is obtained) to administer assessments and gather the additional data needed to determine the student's needs.
 - c. Team members who complete data will put written results into the Advanced Learning Consultation Form (linked below).
 - d. At the follow-up meeting, the team will determine if the student meets the identification criteria and then create a programming plan for the student.
 3. If no additional data is needed, the team will determine if the student meets the identification criteria. If identified, the team will create a programming plan for the student.
 4. If the student is identified, a Team Lead will be assigned. The Team Lead is typically designated as such because they are primarily responsible for program implementation.

5. Once a student is identified, the School Psychologist/Counselor will flag them in Infinite Campus with the Advanced Learning Plan flag and include the areas of identification in the description. They will tag them in NextPath as a TAG student. A PDF of the Advanced Learning Plan will be attached to their student profile in NextPath. A copy of the plan should be shared to any staff members responsible for the plan and the parents.
6. Student progress will be monitored by teachers and other staff members responsible for implementing the ALP. Goals and programming may be adjusted based on this information. Additional assessments may be requested to gather information needed to ensure the student's needs continue to be met.
 - a. Ongoing communication between staff, parents, and students should occur to ensure the student's needs are met and they are making progress.
 - b. Changes, including discontinuation of TAG programming, may be considered based on student performance.
 - c. Any changes made to TAG programming must be made by a team that includes the classroom teacher, parents, and others who may have knowledge of the student or programming, which would make it meaningful to attend.
7. Original forms and data for TAG will be stored in a PWSSD shared TAG drive.